

## FIRST AID ASSESSMENT

<b>St John's Anglican Church Keiraville</b>		
The size and location of the workplace		
Number of floors	1	
Access between floors	Stairs and walkways	
Nearest hospital	2 kilometres	
Nearest medical or occupational health service	2 kilometres	
Maximum time to medical service	5 minutes	
The number and composition of the workers and other persons at the workplace		
Number of workers	3 Maximum at any one time including contractors	
Number of other persons	Up to 140 people on special event days eg Christmas	
Shifts	Not applicable	
Overtime worked	Not applicable	
Remote or isolated workers	Not applicable	
Injuries, illnesses and incidents		
Last 12 months' claims data	2 × abrasions –2 persons assaulted	
Incidents not resulting in injury	1	
Other	Nil	
Nature of the work being carried out and the nature of the hazards at the workplace		
Hazards	How the hazard could cause harm	Likelihood of occurrence and degree of harm
<ul style="list-style-type: none"> <li>• Hazardous chemicals:               <ul style="list-style-type: none"> <li>○ Solvents</li> <li>○ Disinfectants</li> <li>○ Fuel</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Respiratory illnesses, cancers and dermatitis</li> <li>• Hearing damage</li> <li>• Muscular strain</li> </ul>	<ul style="list-style-type: none"> <li>• Possible risk of exposure to hazardous chemicals for dishwashing and volunteers who mow grass. Good ventilation is provided. Protective equipment such as gloves are provided.</li> </ul>

<ul style="list-style-type: none"> <li>Noise</li> <li>Manual handling</li> <li>Trips and falls</li> <li>Food handling</li> </ul>	<ul style="list-style-type: none"> <li>Abrasions, fractures</li> <li>Food poisoning</li> </ul>	<ul style="list-style-type: none"> <li>Possible risk of infrequent exposure to noise for 3 volunteers who maintain lawns. Protective equipment such as ear plugs are available. Volunteers are made aware of need for hearing protection.</li> <li>Low risk of exposure to manual handling risks. Mechanical aids are sourced when needed.</li> <li>Low exposure to moderate heights (e.g. putting up decorations). Step ladders are available.</li> <li>Food handling gloves available.</li> </ul>
Do safety data sheets and labels specify a first aid response?		Yes – seek medical assistance if chemicals are inhaled or ingested. Wash with water and seek medical attention if required.
<b>Required first aid</b>		
Number of first aiders needed	1 for community events such as Wisemans carols. Desirable to have a first aider during church services and activities.	
Training and competencies for first aiders	<i>Applied First Aid:</i> providing competencies to recognise and respond to common life-threatening injuries or illnesses using cardiopulmonary resuscitation (CPR) and other first aid procedures, and provide appropriate first aid for a range of injuries and illnesses.	
Number and location of kits	2 kits: one in the kitchen and 1 in the church foyer.	
Contents of first aid kits and modules	Standard	
Kit maintenance	Tasked to Volunteer members with the use of a first aid kit checklist.	