

Plant Inventory

Instructions

The person completing this Plant Inventory is required to document all Plant on site.

Date Completed _____/_____/_____ Reviewed by _____

Type	Use
Lawn Mower	Cut Grass
Ladder	Accessing height
BBQ	Cooking
Microwave	Cooking
Fridge / Freezer	Cooling food
Laptop	Communications
Sound Desk	Communications
Data Projector	Communications
Urn / Hot Water unit / Kettle	Cooking
Oven	Cooking
Fans	Cooling
Wall mounted heaters	Heating
TV	Communications
Video / CD player / Radio	Communications